Loyola Marymount University Suite/Apartment Standards Form Common Spaces

Personal items and hygiene

Will anything be purchased as community items? Toilet paper, cleaning supplies, coffee, etc.? If so, who is responsible for those things at what times?

	n the common spaces	can The foll	The following personal items can be used by any		
be used by any roommate/suitemate/apartmentmate:			roommate/suitemate/apartmentmate's GUEST:		
TV			TV		
Game console		Game	Game console		
Computer/laptop/tablet		Com	Computer/laptop/tablet		
Stereo		Stere	20		
iPod/MP3 Player		iPod/	iPod/MP3 Player		
Kitchen appliances (coffee pot	, blender)	Kitch	Kitchen appliances (coffee pot, blender)		
Bathroom appliances (hair dry	er, curling iron)	Bathı	Bathroom appliances (hair dryer, curling iron)		
Toiletries (Shampoo, laundry d			Toiletries (Shampoo, laundry detergent, etc.)		
Snacks (chips, cookies, fruit, ca			Snacks (chips, cookies, fruit, candy, etc.)		
Meals (frozen meals, sandwich			Meals (frozen meals, sandwiches, etc.)		
Beverages (water, soda, coffee			Beverages (water, soda, coffee, etc.)		
School supplies (pens, paper, o	calculators, etc.)		School supplies (pens, paper, calculators, etc.)		
Clothes			Clothes		
Accessories (shoes, purses, hat	= .		Accessories (shoes, purses, hats, sunglasses)		
Furniture (bed, chair, closet/ar	rmoire)		Furniture (bed, chair, closet/armoire)		
Other:			Other: With permission only		
With permission only	ock and list how often		•		
Select one for each cleaning ta	isk and list now often	that task occurs (wi	ite N/A as needed)		
Who is responsible for the fol	lowing:				
Who is responsible for the fol	lowing:		How Often?		
KITCHEN:		f clutter?	How Often?		
KITCHEN: Clearing communal surfaces (i	including the floor) o				
KITCHEN: Clearing communal surfaces (in Alternates/rotates		f clutter? Responsible pa			
KITCHEN: Clearing communal surfaces (in Alternates/rotates Emptying the trash	including the floor) of Specific person	Responsible pa	rty		
KITCHEN: Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates	including the floor) o		rty		
KITCHEN: Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes	including the floor) of Specific person Specific person	Responsible pa	rty		
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KITCHEN: Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes Alternates/rotates	including the floor) of Specific person Specific person	Responsible pa	rty rty		
KITCHEN: Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes Alternates/rotates Cleaning kitchen surfaces	including the floor) of Specific person Specific person Specific person Specific person	Responsible par Responsible par Responsible par Responsible par	rty rty		
KITCHEN: Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes Alternates/rotates Cleaning kitchen surfaces Alternates/rotates	including the floor) of Specific person Specific person Specific person Specific person	Responsible par Responsible par Responsible par Responsible par	rty rty rty rty		
Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes Alternates/rotates Cleaning kitchen surfaces Alternates/rotates Sweeping/vacuuming/mopping	including the floor) of Specific person Specific person Specific person Specific person Specific person ng the kitchen area floor	Responsible par Responsible par Responsible par Responsible par	rty rty rty		
Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes Alternates/rotates Cleaning kitchen surfaces Alternates/rotates Sweeping/vacuuming/mopping Alternates/rotates	including the floor) of Specific person Specific person Specific person Specific person Specific person ng the kitchen area floor	Responsible par Responsible par Responsible par Responsible par	rty rty rty rty rty		
Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes Alternates/rotates Cleaning kitchen surfaces Alternates/rotates Sweeping/vacuuming/mopping Alternates/rotates Throwing away expired food	including the floor) of Specific person Specific person Specific person Specific person specific person g the kitchen area floor) of the kitchen area floor	Responsible par Responsible par Responsible par Responsible par oor Responsible par	rty rty rty rty rty		
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Clearing communal surfaces (in Alternates/rotates Emptying the trash Alternates/rotates Washing dishes Alternates/rotates Cleaning kitchen surfaces Alternates/rotates Sweeping/vacuuming/mopping Alternates/rotates Throwing away expired food Alternates/rotates Bathroom	including the floor) of Specific person Specific person Specific person Specific person fig the kitchen area floor) of Specific person Specific person Specific person	Responsible par Responsible par Responsible par Responsible par oor Responsible par	rty rty rty rty rty rty How Often?		

Cleaning the toilet					
Alternates/rotates	Specific person	Responsible party			
Cleaning the shower					
Alternates/rotates	Specific person	Responsible party			
Cleaning/mopping the bathroo	om floor				
Alternates/rotates	Specific person	Responsible party			
Replace toilet paper					
Alternates/rotates	Specific person	Responsible party			
Other:					
Living Room			How Often?		
Sweeping/vacuuming/the living	ng area floor				
Alternates/rotates	Specific person	Responsible party			
Cleaning Living Room surfaces	(i.e. Furniture)				
Alternates/rotates	Specific person	Responsible party			
Clearing communal surfaces (in	ncluding the floor) of cl	utter?			
Alternates/rotates	Specific person	Responsible party			
Common Space (Living F	Room/Kitchen) Hal	bits			
Who goes to bed first, and at w	•				
who goes to bed mist, and at w	mac time:				
Who gets up last, and at what t	time? (The range betwe	en this time and the last are "Slee	oping Hours")		
The Boto ap 1000, and at milet			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
What times of the day can be s	et aside for studying and	d homework? ("Study Hours")			
, , , , , , , , , , , , , , , , , , , ,	, ,	, , , , , , , , , , , , , , , , , , , ,			
The following activities are acco	eptable in the common	space during			
Sleeping Hours	•	Study Hours			
Have the TV on		Have the TV on			
Playing music			Playing music		
- · · ·		, -	Video Games		
Music with headphones only			Music with headphones only		
Use hair dryer		Use hair dryer			
Have other people in the sui	ite/apartment	, Have other people in	n the room/apartment		
Have any light on	, ,	Have any light on	, ,		
Exercise (yoga, Pilates, calist	thenics, etc.)	Exercise (yoga, Pilate	es, calisthenics, etc.)		
Cooking	, ,	Cooking	,		
Other (list here:)	Other (list here:)		
Is it OK to for roommates to sle	ep in the Living Room?	(Ex. On the couch?)			
*How much advance notice is needed for guests?					
***How should this be communicated (texts, in –person, phone call, Note in the apartment, etc.)?					
Other items you would like to a	add? Address?				